
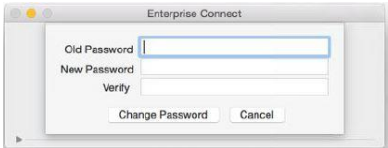




Guide to Passwords

When working from home, be sure to proactively change your passwords before they expire to avoid disruptions. Select one of the three options below to change your password.

Option 1: Change your Windows password	Option 2: Change your Mac password	Option 3: Change your network password <i>without</i> a corporate device
<p>To update your Windows password:</p> <ol style="list-style-type: none">1. Ensure you are connected on VPN2. press Ctrl + Alt + Del.3. Select Change Password.4. Enter and confirm your new password.5. Reboot your device and logon using your new password6. Update the password on all your other devices as necessary.	<p>To update your Mac password:</p> <ol style="list-style-type: none">1. Ensure you are connected on VPN2. From the top of your screen in the menu bar, click on Enterprise Connect and select 'Change password.'   <ol style="list-style-type: none">3. Reboot your device and logon using your new password.4. If prompted, chose Update Keychain Password. Enter the old password to unlock and update the keychain to use the new password.	<p>Users should only use this option if they do not have access to a corporate device:</p> <ol style="list-style-type: none">1. Visit Password Self-Service2. Allow at least 20 minutes for the password change to replicate across the network.3. Reboot your device and logon to applications using your new password.